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Summer 6-5-1968

# University Council Meeting, June 05, 1968

Academic Senate  
*Illinois State University*

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MINUTES OF THE UNIVERSITY COUNCIL

#6

JUNE 5, 1968

Meetings of the University Council are open to members of the University community. Persons attending the meetings may participate in discussions with the consent of the Council.

Persons desiring to bring items to the attention of the Council may do so by contacting any member of the Council.

MEMBERS OF THE UNIVERSITY COUNCIL

1. Samuel Braden	8-2241	12. Eric Johnson	8-2143
2. Richard Bond	8-2261	13. Frederick Kagy	8-2612
3. George Drew	8-8455	14. Walter Kohn	6-6540
4. Scott Eatherly	8-2406	15. Thomas Martin	8-2452
5. Elwood Egelston	8-2549	16. Charles Morris	8-2476
6. John Ferrell	8-2194	17. Warren Perry	8-2377
7. Frederick Fuess	8-5328	18. Mary Rozum	8-2468
8. Charles Gray, Jr.	8-8437	19. Stanley Shuman	8-2279
9. Dean Hage	8-2274	20. Irwin Spector	8-2549
10. Charles Hicklin	8-2445	Linda K. Pourciau	8-7274
11. Richard Hulet	8-2545	Clerical Secretary	

MINUTES OF THE UNIVERSITY COUNCIL

#6

JUNE 5, 1968

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MINUTES OF THE UNIVERSITY COUNCIL  
(Not approved by the Council)

#6

DATE: June 5, 1968

MEMBERS PRESENT

- |                    |                     |                    |                    |
|--------------------|---------------------|--------------------|--------------------|
| 1. Samuel Braden   | 6. John Ferrell     | 11. Richard Hulet  | 16. Charles Morris |
| 2. Richard Bond    | 7. Frederick Fuess  | 12. Eric Johnson   | 17. Warren Perry   |
| 3. George Drew     | 8. Dean Hage        | 13. Frederick Kagy | 18. Mary Rozum     |
| 4. Scott Eatherly  | 9. Barbara Hall     | 14. Walter Kohn    | 19. Stanley Shuman |
| 5. Elwood Egelston | 10. Charles Hicklin | 15. Thomas Martin  | 20. Irwin Spector  |

MEMBERS ABSENT

1. Charles Gray, Jr.

CALL TO ORDER

Mr. Shuman, Chairman of the University Council, called the meeting to order at 3:30 p.m. in the third floor lounge of the University Union.

APPROVAL OF THE MINUTES

Mr. Kagy moved that the minutes of the May 15 meeting be approved as distributed. Mr. Fuess seconded the motion.

Miss Rozum pointed out that she had had several inquiries about the letter from the College of Arts and Sciences and the School Calendar on pages 2 and 6, respectively, in the May 15 minutes due to lack of discussion or explanation. It was suggested to the Secretary that more explanation needed to be incorporated into the minutes.

A question was raised with regard to the "Maximum" salary of Assistant Professors for the year 1967-68. It was felt that this figure (1120) was incorrect. The records were checked by Dean Bond and the 1967-68 maximum salary for Assistant Professors was found to be \$1120. Therefore, the minutes of May 15 are correct.

The motion carried unanimously by a voice vote.

REPORT FROM COLLEGE OF ARTS AND SCIENCES ELECTION COMMITTEE

The Chairman reported that he had been informed that the election for a College of Arts and Sciences representative to the University Council had not been conducted according to the

provisions of the By-Laws. The election results listed in the May 15 minutes were the results of a primary election. The Executive Committee of the University Council met on May 27 to discuss this problem. The Executive Committee ruled that the College of Arts and Sciences should conduct a final election. The names of the two candidates receiving the highest number of votes in the primary election were to appear on the ballot. Since the Executive Committee ruled that the election results presented on May 15 were incomplete, the action of the Council at that time was out-of-order.

Chairman Shuman presented an oral report which had been submitted by Mr. C. A. White of the College of Arts and Sciences Election Committee. Mr. Scott Eatherly received 84 votes, Mr. Robert Chasson, 52 votes for a total of 136 votes returned from the 288 ballots that were mailed out. Therefore, the College of Arts and Sciences had elected Mr. Eatherly as its representative to the Council to serve the remainder of Mr. Carroll Peterson's term which will be until March of 1970.

Mr. Hicklin moved that Mr. Scott Eatherly be appointed to the Council as the representative from the College of Arts and Sciences until March of 1970 as Mr. Peterson's replacement.  
Mr. Spector seconded the motion.

The motion carried unanimously by a roll call vote.

Mr. Kohn suggested that all faculty elections under the auspices of the University Council be conducted in accordance to the procedures for electing at-large members of the University Council as described in the By-Laws of the University Council. It was suggested that this item be presented to the Elections Committee for consideration.

#### REPORT OF THE UNIVERSITY ELECTION COMMITTEE

Mr. Claude Bell's oral report concerned the vacancy on the Joint Faculty Salary Committee at the Associate Professor rank who would serve until May of 1972.

On May 21 there were 120 associate professors eligible for nomination. Seventeen indicated that they would be glad to serve if nominated. On the May 28 ballot, six associate professors were nominated and had given their permission for their names to appear on this ballot. The results were as follows:

Robert M. Chasson	22
Thomas F. Edwards	12
Betty B. Keough	13
Ronald L. Laymon	9
David L. Livers	10
Donna J. Workman	<u>2</u>
Total votes cast	68

Mr. Robert Chasson was declared elected as the representative of the Associate Professor rank on the Joint Faculty Salary Committee.

Mr. Bell also gave a report concerning the election for the Faculty Advisory and Hearing Panel. The Elections Committee was informed on May 21 that six people were to be elected to the Faculty Advisory and Hearing Panel. Only nine nominations were received by May 27. The Elections Committee felt that the small number of nominations was not enough to be representative and an election was not held. Mr. Bell requested permission to conduct the election in September.

Mr. Elwood Egelston moved that the University Council authorize the Elections Committee to postpone the election for the Faculty Advisory and Hearing Panel until September. Mr. Drew seconded the motion.

It was pointed out that nominees need not have tenure to serve on any University Committee. Therefore, departments should be instructed in September that non-tenure members of the faculty are eligible for nomination and election.

Mr. Shuman read quoted material from the June 21, 1967 minutes where the University Council negated this:

"Mr. Sweet cited Article VII, Section 3 of the By-Laws of the University Council of Illinois State University in which it is stated that any member of the faculty is eligible to serve on standing committees."

The motion carried by a roll call vote with Mr. Hulet abstaining.

Mr. Bell also responded to the memorandum from Dean Olsen regarding uniform election procedures. (See page 5 of the May 15 minutes).

Mr. Bell reported that the Elections Committee did not feel that they should modify or amend existing By-Laws with respect to election procedures. The committee is willing to aid any group with this task. It was mentioned that the Constitution (Charter) Committee would welcome suggestions regarding election procedures.

#### FINANCIAL STATEMENT OF THE UNIVERSITY COUNCIL

The following is the statement Mr. Shuman delivered to the Council:

Balance as of July 1	\$ 410.03
Received in September from vending machine surplus	<u>1500.00</u>
TOTAL	\$1910.03
Disbursements:	
July 17, 1967 - Dr. Bone's retire- ment dinner	12.81
January 8, 1968 - University of Illinois for Council Retreat	678.25
January 24, 1968 - ISU for use of cars for retreat	25.04



March 4, 1968 - University of Wisconsin (Publication for Hearing Committee)	15.00
May 9, 1968 - Donation to Honors Program	375.00
May 24, 1968 - Retirement gifts	<u>350.00</u>
TOTAL DISBURSEMENTS	\$1456.10
The balance as of June 5, 1968	\$ 453.93

Mr. Shuman also stated that there was a small bill outstanding.

#### REQUEST FROM DEYOUNG LECTURES

At the May 15 meeting of the University Council a letter from Herbert Sanders was read which asks for the support of the University Council in sponsoring the proposed lectures. The University Council was asked to contribute a sum of \$600 to the lectures.

It was suggested that the DeYoung Lecture Series was a University function and not a Council function. Therefore, it seemed more appropriate that this series of lectures be supported with existing University Lecture funds. It was pointed out that these funds were available through both Dean Bond's and Dean Hulet's offices.

The consensus of the Council was that this request was not an appropriate type of request to be made of the University Council. Mr. Shuman suggested that he would inform Mr. Sanders that the Council could not contribute to the DeYoung Lectures.

Further discussion of this matter lead to some questions regarding fund raising on campus. The Head Start Program and the YMCA drives were cited as examples. The question of the University's role in the YMCA drive was mentioned.

It was decided that the question of fund raising on campus should be placed on the agenda for the next meeting.

#### PROBLEMS RELATED TO FILING AND STORING COUNCIL AND COMMITTEE MINUTES

Mr. Fuess explained that he had talked with the clerical secretary and Dr. Larsen with regard to filing and storing college council and committee minutes. In an attempt to reduce the burden placed on the clerical secretary and Dr. Larsen's office, Mr. Fuess moved that the following policies become effective immediately:

1. Only those minutes for the current academic year (Sept. to Sept.) will be kept on file. All other minutes will be stored in a place specified by the Dean of the Faculty.
2. The files of the minutes will not be open to faculty members. Any request to view any minutes will be made through the Secretary of the University Council.

It is not the responsibility of the clerical secretary to supply either information from or copies of college council or committee minutes.

Some Council members indicated that these minutes should be preserved as a historical record, but felt this was an administrative matter. Mr. Fuess stated that this was only a trial policy and that if this placed undue burden on anyone, the policy could be changed.

Mr. Hicklin moved a substitute motion:

The problem of storage and access to college council and committee minutes should be turned over to the Dean of the Faculty for action.

Mr. Martin seconded the motion.

The motion to substitute carried unanimously by a roll call vote.

Mr. Hicklin's substitute motion carried unanimously by a roll call vote.

#### ELECTION OF MEMBERS OF AN AD HOC COMMITTEE TO NOMINATE CANDIDATES FOR HONORARY DEGREES

The Executive Committee nominated the following to serve on a committee to nominate candidates for Honorary Degrees.

- a) The Graduate Dean
- b) Chairman of the Faculty Salary Committee
- c) Chairman of the University Council
- d) A Distinguished Professor of the University

President Braden will name the Distinguished Professor and one of the four members to be Chairman of the committee.

Mr. Hicklin moved the adoption of this committee with the members as stated. Mr. Ferrell seconded the motion.

The motion carried unanimously by a roll call vote.

#### ELECTION OF MEMBERS OF AN AD HOC COMMITTEE TO STUDY THE UNIVERSITY CALENDAR

No action was taken on this matter. Dean Bond was requested to present nominations at the next meeting at which time this item will appear on the agenda.

The committee will be composed of students and faculty and will investigate possible changes in the calendar. One suggestion was that examinations be scheduled so that they would fall immediately after Christmas vacation. The Council of Deans has discussed this matter and the College Deans were instructed to further discuss this matter with their Department Heads.



## STUDENT REPRESENTATION ON THE ACADEMIC STANDARDS COMMITTEE

Mr. Bond stated that the request for student representation had come from the Academic Standards Committee and he felt that it would be very appropriate to place students on this committee.

There was some discussion as to whether the name should be changed from Committee to Board as it is common to have student members on Boards. It was pointed out that this action would require a change in the Blue Book.

Mr. Bond moved that two students be nominated by the Student Senate and appointed by the President for representation to the Academic Standards Committee for a one year term.  
Mr. Hicklin seconded the motion.

The motion carried unanimously by a roll call vote.

## COMMUNICATIONS

### Representation from the Unaffiliated Departments

Mr. Shuman voiced concern that the Unaffiliated Departments will not be represented on the Council. The University Council By-Laws specify that representative of the Unaffiliated Departments serve until June of 1968. Miss Hall presently represents this group.

This item will be discussed at the next meeting.

### Representation on the Library Building Committee

A letter signed by all members of the Library Board was read. The Board requested that a non-librarian member of the Library Board be made a member of the Library Building Committee.

Since the President and not the University Council name members of building committees, the letter was referred to the President for action.

### Resignation of Mr. Dent Rhodes from Campus Planning Committee

Mr. Shuman read a letter from Mr. Rhodes in which he submitted his resignation from the Campus Planning Committee. Since Mr. Rhodes was elected to the Campus Planning Committee by the University Council, the request was sent to the Council rather than to President Braden. Mr. Rhodes stated that he has accepted the Chairmanship of the ALSO Board and serves on the College of Education Council.

The Executive Committee was directed to present nominations for the vacancy on the Campus Planning Committee at the next meeting.

### University Council Retreat

Mr. Kagy, Chairman of the Retreat Committee, requested that a fifty dollar (\$50.00) deposit be made to reserve the East Bay Camp for the University Council retreat, November 8 and 9, 1968. This deposit is due by the 15 of June to insure that accommodations will be reserved.

Mr. Drew moved that this matter be considered. Mr. Kohn seconded the motion.

The motion carried unanimously by a voice vote.

(This action was necessary as this item was not on the agenda. Immediate action may be taken on items not on the agenda only if 2/3 of the Council members agree.)

Mr. Kagy moved that the University Council make a fifty dollar (\$50.00) deposit for accommodations at East Bay Camp for the Council retreat, November 8 and 9, 1968.

Mr. Hage seconded the motion.

The motion carried unanimously by a roll call vote.

Mr. Kagy noted that the Council should appoint a new member to the Retreat Committee to replace Mr. Peterson.

### Letter From Executive Council of Manchester Hall

Mr. Fuess read a letter from John Palmer, President of the Executive Council of Manchester Hall. The poor condition of the approaches to parking lot S-6 was emphasized and suggestions were made with regard to better utilization of the space in the lot.

Mr. Braden suggested that the Secretary acknowledge receipt of the letter and tell the Manchester Hall Council that the letter has been referred to the Dean of Administrative Services for action. The Council voiced agreement with Mr. Braden's suggestion.

### Letter From the Chairman of the Committee on Committees

Mr. Fuess read a letter from Mr. John Ferrell, Chairman of the Committee on Committees. The letter was in response to a letter sent by Mr. Howard Hetzel, Secretary of the College Council of the College of Arts and Sciences (see page 2 of the May 15 and page 4 of the May 1 minutes). The College of Arts and Sciences had voiced concern over the increased numbers of committees. The University Council, in action on May 15, had referred the letter to the Committee on Committees with the realization that many of the new committees were at the College level and that the Committee on Committees did not have jurisdiction of College committees.

Mr. Ferrell stated that at a recent meeting of the Committee on Committees the matter was discussed and that, "It was the belief of the Committee on Committees that, concerning our area of jurisdiction, there has been no 'rapid proliferation of committees.'" He also stated that four committees have been abolished and only one new committee formed in the past year.

The Secretary of the University Council was instructed to send a copy of the letter to the Secretary of the College of Arts and Sciences Council.

#### Recommended Changes in Parking Regulations, 1968-69

Copies of the changes in parking regulations for 1968-69 were distributed to the Council members. The regulations were submitted by Mr. Charles Edwards, Administrative Assistant to the Vice-President for Administrative Affairs, with a request for Council consideration. It was indicated that these recommendations did not come from the Parking Board and were presented to the Council for their information only and not for action or approval.

It was suggested that the Council review the proposed changes, the changes be included in the minutes, and that Mr. Edwards be invited to the July meeting to discuss this matter. A copy of the Recommended Changes in Parking Regulations, 1968-69 is included in the minutes.

#### Reorganization of the College of Arts and Sciences

Dean Bond distributed a position paper regarding the reorganization of the College of Arts and Sciences. He suggested that this paper be discussed by the Council at the June 19 meeting, that hearings be held in late June and early July and that final action be taken by the Council at the July 17 meeting.

Dean Bond voiced concern over the size of the College of Arts and Sciences and indicated that this size presents a tremendous administrative task.

Copies of the position paper are not included in these minutes as they were circulated to all faculty on Thursday, June 6.

#### ADJOURNMENT

Miss Rozum moved that the meeting be adjourned. Mr. Perry seconded the motion.

The meeting was adjourned at 5:10 p.m.

Respectfully submitted,

Stanley Shuman, Chairman  
Frederick Fuess, Secretary

SS:FF/lp

## RECOMMENDED CHANGES IN PARKING REGULATIONS, 1968-69

### Vehicle Parking Facilities

The University will make available, at a fee, the following identified parking facilities for motor vehicles,

- 1) Faculty and staff lots
- 2) General lots
- 3) Storage lots
- 4) Motorcycle lots

### Faculty and Staff Parking Regulations and Fees

1) Faculty and staff, if they do not desire to use University parking facilities, will not be required to register their vehicle.

2) The faculty and staff parking decal will be honored in faculty-staff, student general or student storage lots.

3) For University parking facilities, the faculty and staff parking fee is \$25.00 per year (from September 1 to August 31).

4) Faculty and staff will pay a \$10.00 parking fee for each additional vehicle.

5) The parking fee for faculty and staff for the summer session only is \$5.00.

6) Faculty and staff will pay the above fees or \$2.50 per month for each month or part thereof until September 1, whichever is less.

No refunds will be made after two weeks from the purchase date of the parking fee.

### Student Parking Regulations and Fees

All students operating a motor vehicle in Bloomington-Normal must register their vehicle at an annual fee of \$2.00.

1) All students have the option to purchase University parking in either a general lot or a student storage lot or both. Each type lot carries a separate fee.

2) The student may utilize the general lots at an annual fee of \$23.00 per school year and/or the storage lots at an annual fee of \$8.00 per school year in addition to the \$2.00 registration fee. Motorcycle fees are \$2.00 for registration and \$8.00 for parking.

Students who register their vehicle after the beginning of the school year will pay the above fees or the \$2.00 registration fee and \$2.50 per month for each month, or fraction thereof, remaining between the time purchased and September 1 for general lots or the \$2.00 registration fee and \$1.00 per month, or fraction thereof, for each month between the time purchased and September 1 for storage and motorcycle lots, whichever is the lesser.

All parking permits must be purchased for the period of time from the date purchased until September 1.

No refunds will be made after two weeks from the purchase date of the parking fee.

3) Registered motorcycles must use designated parking lot provided for them.

4) Students registering additional vehicles will be charged for these vehicles the same as if it were the first vehicle registered by the student.

University High School students, desiring use of University parking facilities, after obtaining permission from the high school principal, must register their car at an annual fee of \$2.00 plus \$8.00 parking fee for University facilities. The U-High student is confined to the use of storage lots only.

Married students living in University housing (Cardinal Court) will have one designated parking space per apartment. Other University parking facilities are available to these students at regular student rates. All students operating a motor vehicle in Bloomington-Normal must register their vehicle at an annual fee of \$2.00.

There will be approximately 20 spaces available over and above the student requirement at Cardinal Court. These spaces will be divided among visitors and service vehicle parking. The service vehicle spaces in Cardinal Court will be available to service vehicles only from 8:00 a.m. to 5:00 p.m., and then will be open to visitors.

Students attending summer session only must register their vehicle at the rate of \$2.00 and may purchase parking facilities in the general lot at \$3.00. A student may purchase storage facilities and motorcycle facilities for \$3.00 in addition to the registration fee.

#### Monetary Penalties and Appeals

Any violator of University parking or traffic regulations may either pay the monetary penalty imposed or register an appeal within five days of the date of the violation. If no appeal is made within five days, the monetary penalty must be paid.

#### Parking Lot Identification and Schedules

All University parking lots will be color coded and the parking decal will match the designated lot color.

All General Lots will be posted "No Parking" from 2:00 a.m. to 6:00 a.m.

All Faculty and Staff Lots will be open on a twenty-four hour basis to registered vehicles of faculty and staff. Some lots will be open to the public from 8:00 p.m. to 2:00 a.m. and other lots will be open from 5:00 p.m. to 2:00 a.m. as posted.

#### Bicycle Identification

All faculty, staff and student-operated bicycles will be identified by a proper decal at no cost. Bicycles will be parked in designated parking facilities only.